

Publisher 2013 Essentials Workshop

Your participants will learn how to use the basic features of Publisher 2013. This workshop is designed to get into the more standard features of Publisher 2013. Participants will be shown a practical way of learning with a hands-on and customizable approach. They will get a chance to experience some of the new features that are offered in Publisher 2013.

Publisher 2013 gives you the ability to create any type of publication. With Publisher 2013 you are provided a new landing screen which makes launching and creating documents easier than previous versions. A new set of templates along with improved graphic editing tools are included with Publisher 2013. Users are also given an improved interface with an array of powerful tools to help you share your publications through Skydrive!

Workshop Objectives:

- Create new publications from a template or a blank file
- Understand the Publisher interface
- Create a publication with pictures, text, hyperlinks, page parts, business information, and multiple pages
- Work with pictures
- Work with text editing and formatting
- Work with objects
- Work with pages
- Finalize files for publication



For more information or to reserve your spot in this workshop, please contact:

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