

Minimum Venue Hire @ R3995

up to and including 40 guests

Included in our Venue Hire Package:

- Exclusive venue hire – maximum 8 hours (including setup) – no later than 24:00
- Loud music is not permitted after 22:00 in keeping with municipal by-laws

FACILITIES AVAILABLE

- Boma Fire – wood included – weather permitting (no other open fires allowed)
- Wooden Patio tables and benches under umbrella cover (seating 4 – 6 people)
- Outdoor patio tables with bench attached on grass area (seating 6 – 8 people)

BUFFET ARRANGEMENTS

- White Buffet Tables on trestles with standard buffet décor
- White Paper serviettes
- Condiments (Salt/Pepper and a variety of sauces)

FOOD

- You are welcome to bring in your own food or outside catering company
- Kitchenette with fridge and microwave available
- We can supply catering on request – various menu options available, priced per person
- Braai packs made up to order available on request
- Snack platters made up to order available on request

BEVERAGE/BAR ARRANGEMENTS

- BYO (Bring your own) Policy – we can supply soft drinks, mixers & any non-alcoholic beverages with prior arrangement
- Standard bar glassware (beer, hi ball, wine, champagne and shooter glasses – R10 deposit payable per glass with venue hire)
- Ice (available at R15 per bag)
- Bar Smalls (cutting board & knife/tot measures/bottle openers/ice scoops)
- 1 x Double door fridge available – 1 x Chest freezer available

INDOOR/OUTDOOR BRAAI AREA

- 8 x Outdoor Braais with grids – wood supplied for braai only – we will light the fires for you
- 4 x Braais with grids – under lapa – wood supplied for braai only – we will light the fires for you
- 1 x Large Gas Spit braai – Please supply your own gas

KIDDIES TABLES & CHAIRS

- For 8-12 kids under the age of 10 (available on request)
 - Kiddies tables with chairs
 - Colouring books & crayons

STANDARD STAFF COMPLIMENT

- Function Supervisor
- Cleaners/Janitors
- Gate Security
- Additional staff (Barmen & waiters) required will be for the clients' own account and quoted accordingly

DECK AREA

- Umbrellas
- Patio Furniture
- Smoker friendly

ABLUTION FACILITIES

- Baby changing station
- Paraplegic facility available
- Janitor service

TERMS & CONDITIONS

- A 50 % deposit and R1000 breakage deposit is required one month prior to the function
- Balance payment required ten working days prior to the function
- Breakages and/or shortages will be charged for at current replacement rates
- Buffet area must be cleared of all food items no less than 90 minutes prior to the end time of the function
- Excluding any items from the Venue Package does not constitute a discount
- No refunds will be given on cancellation
- Deposits will be held in the event of a postponement
- Klipwerf Function Venue cannot be held responsible for inclement weather or the influence thereof on any event or function booked and confirmed
- Kindly note that all items are subject to availability and change
- Images are for informational purposes only and may differ from each event

ITEMS EXCLUDED FROM THE VENUE HIRE PACKAGE

- Special décor i.e. fairy lights, draping, thank you gifts, place cards, alternative colour table cloths and/or overlays and linen napkins, Wimbledon or Tiffany chairs, any other decorative items
- Table décor and flowers – unless otherwise mentioned

SELF-CATER EATWARE OPTIONS

- Standard Cutlery (knife, fork, spoon) @ R3 per set in a cutlery basket
- Enamel plates @ R2 per plate
- Rectangular Chafing dishes with fuel @ R80 per dish
- Salad bowls or Platters with serving spoons @ R30 per bowl/platter
- Assorted Bread baskets and wooden bread boards from R10 each
- Braai “Basket” including - Oval Enamel meat dishes including braai tongs, wooden cutting board, braai cleaner and firelighters @ R75 per basket

OPTIONAL EXTRAS

- Additional standard Crockery items from R3 per item (dinner plates, side plates & dessert bowls)
- Additional Designer Glassware from R15 per glass (Beer, whiskey, hi ball and wine options available)
- 10 Seater Round Tables @ R75
- Floor length round table cloths @ R85 each
- 6 – 8 Seater Trestle tables with table cloth @ R85
- Black Plastic Chairs @ R12
- Stretch lycra chair covers (black and white available) @ R18
- Tea & Coffee Station @ R15 per person
- Chino Bedouin Stretch Tent with 4 x Parcan uplighters - 10m x 12m @ R8 720.00 – partly covering the tiled area next to the lapa or on grass area
- White Frame Marquee with open bulb string lights 9m x 12m @ R6 325.00 – for use on grass area only

WE CAN ALSO ASSIST YOU WITH

- Professional DJ services – contact Charles on 071 472 2266 for more information
- Quality live entertainment artists at great rates
- Professional in-house florist should you wish to make use of the service
- Wooden Dance floors, Staging, AV, Sound & Lighting
- Kiddies Jumping Castles @ R550 each plus R100 delivery fee – please enquire

Klipwerf Venue is situated on a working farm please keep to the 15 km/h speed limit

and refrain from littering please.

Right of Admission Reserved

BAR AREA AVAILABLE FOR CLIENT'S USE



INDOOR LAPA BRAAI AREA



WELCOME DRINKS OR CANAPÉ AREA



BUFFET AREA WITH PROPOSED SETUP



GERMAN THEMED SNACK BAR SETUP FOR 30TH BIRTHDAY



KIDDIES SETUP



DECK WITH STRETCH TENT SETUP & DRAPING — Wedding & Baby Shower



ABLUTION FACILITIES

